

Meeting Room

Situation and access	On first floor of complex, at rear of church. Access through side door from car park, and up stairs. Toilets are downstairs. Can use car park to take in equipment etc. Not suitable for disabled use.
Suitable for	Small meetings, informal or more formal seminars.
Capacity	25 if theatre style maybe less depending on the type of event.
Seating	Blue fabric chairs which can be arranged in rows or in circle around room, or round a table, for more formal meetings.
Refreshments	Electric kettle and access to shared kitchen facilities for water and washing up. Sandwiches can be brought in from outside Clients are expected to provide their own tea and coffee.
Musical instruments	None provided.
Audio equipment	Plenty of power points and extension leads for audio players, etc. Room small enough not to need microphones etc
Projectors etc	Pull down screen on one wall. Power points and extension leads for projectors or other electrical equipment.etc.
Heating	Radiators
Car Park	Available for 1 car if necessary. Can enter from car park with equipment. Public Car Parking close by. Haymarket metro station a 5 minute walk.
No Smoking	No Smoking is permitted anywhere on Church Grounds.The pedestrianised Zone on Northumberland Road has seats and also bins where cigarette ends can be discarded.